

63rd Annual Rhododendron Festival Vendor Information

Questions? rhododendronfestival@yahoo.com, Emma Ruth (423) 772-3878
Susan (423) 772-4400
Jo (423) 772-4624

June 20-21, 2009

Saturday: 10:00 am – 5:00 pm (or until crowd has left)

Sunday: 10:00 am – 5:00 pm (or until crowd has left)

Presented by Roan Mountain Citizens Club, PO Box 545, Roan Mountain, TN 37687

Location: Roan Mountain State Park (amphitheater area), Hwy 143, Roan Mountain, TN

Vendor Application: All vendors offering their own items for sale must be listed on the application under “Exhibitor’s Name(s)”. If vendors sharing a space have separate addresses and/or TN tax numbers, please list these. You may use the back of the application if you need more space.

Acceptable work: This is an Arts and Crafts Festival. **ALL ARTS AND CRAFTS ITEMS YOU SELL MUST BE PERSONALLY HANDCRAFTED.** Kit work does not qualify as handcrafted. Crafts should include a public demonstration, if possible. We can accommodate only a few food vendors, and most of these are returnees year after year. Vendors must list on the application all arts, crafts or menu items to be sold.

Food vendor note: The Citizens Club sells canned drinks and water at the club tent near the food court for our scholarship fund. Food vendors are asked not to sell canned drinks. Other beverages, such as tea or lemonade, may be sold by vendors.

Art/Craft vendor note: Arts and Crafts vendors may not sell food or drinks which may be consumed on the premises.

Closing Date: All applications and fees should be postmarked on or before **June 1, 2009**. In order to reserve last year’s space, application and fee should be postmarked by **May 1, 2009**. If there are spaces available after June 1, vendors will be accepted on a first-come, first-served basis at \$100 per space. Spaces will not be reserved until the fee (cash or money order only after June 1) has been received.

Exhibit Area: Exhibit spaces are approximately 12’x12’, on uneven grassy ground. Because the festival grounds are irregular, prepare to bring blocks, sand, etc. to set up your displays. Exhibitors must supply their own display equipment. You must participate **BOTH Saturday and Sunday** and we request that you not disassemble your display until after the crowd departs on Sunday. **No vehicles are allowed in the exhibit area during the festival.**

All proceeds are used to fund scholarships for local students, to purchase school supplies for local schools, and for community projects and events.

Space assignment: Spaces are assigned as applications are received, but returning vendors will be given first choice of the space(s) they held the previous year until May 1. We will do all we can to assign you the space you desire; however, specific space assignments cannot be guaranteed. You will receive written confirmation of your deposit and acceptance as a vendor. **Under no circumstances can you “sub-let,” transfer, or give your space assignment to anyone without written approval by the Roan Mountain Citizens Club.**

Fees per 12’x12’ Space: Fees as listed below should be payable to
Roan Mountain Citizens Club, PO Box 545, Roan Mountain, TN 37687

\$65.00 per arts/crafts space without electricity

\$85.00 per arts/crafts space with electricity

\$125.00 per food vendor space without electricity

\$145.00 per food vendor space with electricity

After June 1, 2009, art/craft spaces will be filled if available at \$100 per space.

Registration and Set-Up: Absolutely no one may set up prior to designated times.

Friday, June 19 from 9:00 am – 8:00 pm

Saturday, June 20 from 6:30 am – 9:30 am

Your name and site will be available at the Club tent near the large oak tree at the main entrance. Club members will be available to direct you to your space(s). If you are not set up by 9:30 am on Saturday, your space could be forfeited.

Inclement weather: Vendors should be prepared for inclement weather. If your goods can be harmed by inclement weather such as wind or rain, you should be prepared to handle this **without** bringing your vehicle onto the Festival grounds. If the Festival is closed before 5:00 pm due to the weather (ie. lightning), vehicles may **not** be brought onto the Festival grounds until all guests have departed.

Security: There will be limited security on Friday and Saturday nights. **The Roan Mountain Citizens Club and Roan Mountain State Park assume no responsibility for loss at any time.**

Tennessee and Local Sales Tax is 9.25%: Exhibitors are responsible for collecting and reporting their own sales tax. Vendors are not required to purchase a Tennessee license but must pay the tax. A numbered “Special Events” tax collection form will be given to the vendor upon check-in. The top portion of the envelope must be filled out and sent to Tennessee Dept. of Revenue unless the vendor has a Tennessee tax number and pays sales tax on a set schedule. The Club records every vendor’s “Special Events” tax number and reports it to the state.

Park Camp/Cabin Reservations: Roan Mountain State Park does not take reservations for camp ground sites. They are all on a first-come basis. Cabins are usually booked a year in advance for summer dates, but you can call reservations at (423) 772-3030 to find out if one is available.

We look forward to seeing you in Roan Mountain June 20-21, 2009.