Festival Set-up instruction

<u>Times:</u> (no set up outside of these times)

- Friday June 18th 9:00am to 8:00pm
- Saturday June 19th 6:30am to 9:00am

How to set up:

- Follow instruction from Citizen Club member for traffic flow
- Stop at RMCC tent (under big oak tree) for space location
- Vehicles may enter festival area for unloading only.
- Take vehicle to space unload items and move vehicle directly to designated parking area.
 - o If vendor traffic starts to backup traffic will be routed up to Conference Center and back down driveway to enter festival area.

During Festival

- Each festival day all vehicles will be removed from festival area by 9:00am.
- No vehicles will be allowed into festival area 9:00am-6:00pm.
- Vendor handicap parking is on first come first serve bases
 - Food vendors can park in vendor handicap area- first come first serve if they have items in refrigerator trucks.

Festival tear down instruction

- Vendors will tear down 50% of their booth before vehicle will be allowed into festival area.
 - When 50% of booth is down vendors will report to RMCC tent for parking ticket. This
 ticket will signify vendor is ready to bring vehicle into festival area.

Vendor Exit traffic

- No vehicles into festival area before 6:00pm
- Vendors traffic flow will be out of vendor parking into parking field, large trailers will go to conference center and then down driveway to await instruction to enter festival area.
- Vendors exit route
 - Vendors in section 13A-24A, B, C, F will exit out the group camping area behind entertainment stage and though the campground.
 - o Vendors in section 1A-12A, D, E will exit through main festival entrance by RMCC tent.

** Instructions are subject to change

- **If traffic is not backed up vendors can for go traffic routes with instruction from RMCC
- **Vendors are encouraged to not be in a hurry to exit on Sunday after festival.